

# ConZepts Global HR Services Pvt. Ltd



# CONZEPTS

— People Focused —

RECRUITMENT | PAYROLL | COMPLIANCE | TRAINING & DEVELOPMENT | BACKGROUND SCREENING



## ABOUT US

ConZepts – Young, Vibrant, Dynamic and Emerging HR Service organization employed by team of experts, offers the best platform for your HR needs irrespective of the industry. Our services include Recruitment Assistance, Payroll Processing and Outsourcing, Training & Development and Employee Background Screening.

With a large talented pool, we make recruitment happen more effectively and efficiently. We help to build strong inter-disciplinary interface between outside (society, economy, technology, market, etc.,) and inside (client) to design long-term strategies. Our perseverance in utilizing Potential Human Resource directs the client to develop HR Asset. We constantly update our expertise to keep pace with the changing and challenging service expectations. Our unequal and balanced manpower service creates healthy equilibrium and delivers superior results. In concise, ConZepts will help to transform your recruitment and business processes foster adaptability and futuristic needs.

### **ConZepts empowers in enhancing the Client's requirement through**

- Fulfilling and nurturing the present and future HR demands
- Specialized need based services
- Creating unmatched human asset
- Powerful and seamless services

Apart from the above regular services we share our experience in executing Staffing Services, Recruitment Support, Event Management, etc.



## OUR SERVICES

### RECRUITMENT / STAFFING SERVICES

- Permanent
- Temporary/Contract
- Recruitment Process Outsourcing
- Event Management



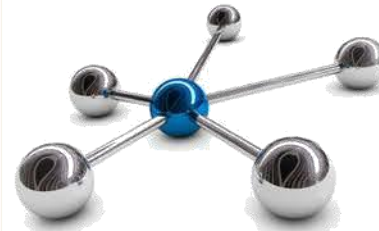
### HR MODULES

- Corporate Communication
- Multi-tasking skills
- HR Practices
- Organizational Behavior
- Business aspects of Work
- Skill Development & Technology up-gradation (Soft & Technical)
- Tailor-made Programmes

We are  
**H<sub>E</sub>R<sub>E</sub>**  
To Ease Your  
**HR**  
Search

### PAYROLL MANAGEMENT SERVICES

- Payroll Processing
- Compliance Management (Statutory & Labor)
- Individual PIP
- Imperative Parameter Preparation (IPP)

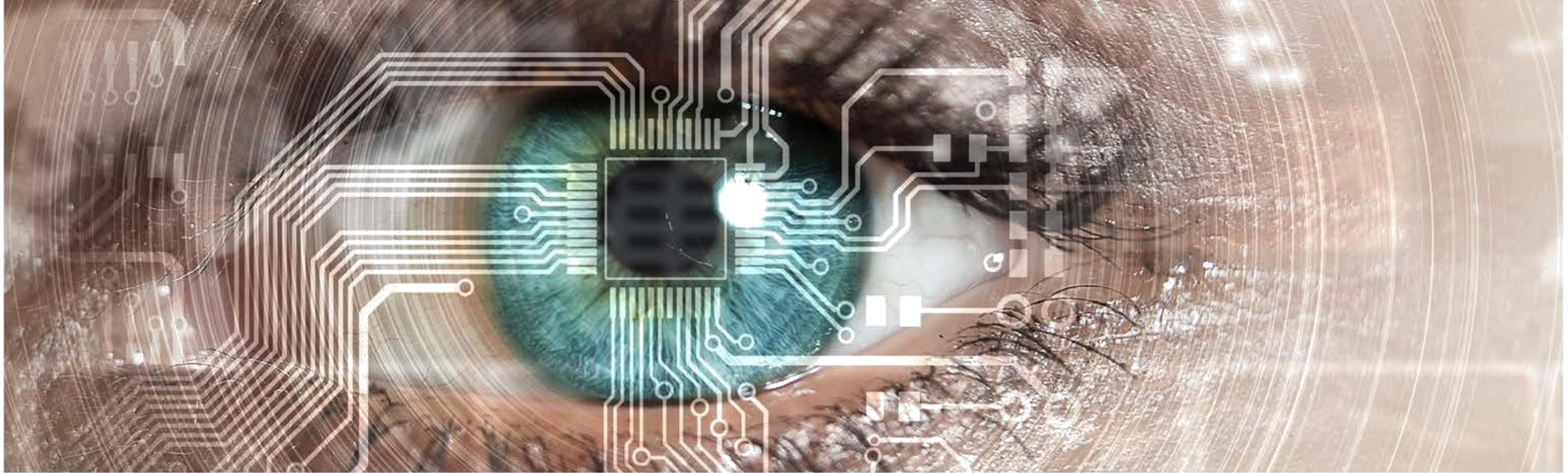


### CANDIDATURE REVIEW AND ANALYSIS

- Academic Analysis
- Employment Verification
- Experience Evaluation
- Criminal / Legal Analysis
- Candidature Authentication







## VISION

Our vision is to become one of best HR Service provider through strategic, sustainable recruitment and business processes. We constantly strive in improving the human resource potential and organization ability to perform successfully at all levels resulting in increased efficiency under challenging business climate. We aspire to improve humane and business standards through our partnership.

## MISSION

Our talented, committed, inspired team strives hard to achieve the vision by outsourcing best talents available through calibrated models and authentication process for the clients' specific and selective needs. Encompassed with academicians, industrialists and experts we deliver best HR solutions.





## CZ-RSS: CONCEPTS RECRUITMENT / STAFFING SERVICES

Our R/S services open comfortable avenue for job seekers, experienced candidates and specialized personnel towards reaching the right place. Stalwarts with us create talent and provide opportunity. For companies we create a solid platform to select the desired and deserved candidate. Let it be an individual or team our unmatched and rapid quality staffing model offers a wide range of time-bound staffing assignment for recruiting permanent, temporary/contract staff to meet your priorities. We address requirements of various sectors such as IT & ITES, Construction, Automotive, Oil & Gas, Energy & Power, Infrastructure, Retail, Hospitality, Health Care, Banking & Finance, Pharmaceutical, Telecommunication, Manufacturing, Research, Media, Sales/Marketing, etc.







## CZ-MHS: MEDICAL AND HEALTH CARE STAFFING

CZ-MHS designed to assist medical colleges, super-specialty institutions, emerging and leading hospitals in recruiting regular physicians, specialists, visiting faculties, therapists (physical, speech, occupational, etc.,) and super specialty technicians. Our CZ-MHS team provides comprehensive data base to locate the required health care specialty. Starting from profile assessment to license verification assure that our candidates meet all pre-employment and competency requirements.

Through our single point contact, your needs are processed immediately and you receive hand-selected candidates which saves time, reduces unnecessary paper work and prevents recruiting wrong person.





## CZ-PPS: CONZEPTS PAYROLL PROCESSING SERVICES

Our payroll processing system creates a valid data base that starts functioning quite ahead of Company's payment schedule. With a wide range of position settings and time entry CZ-PPS offers economically viable solution without compromising efficiency. CZ-PPS functions synergistically through its ESS (Employee Self Service) and MSS (Manager Self Service) that makes the payroll processing in a lucid fashion. Amidst employee friendly our system preserves your corporate identify and paves ways for paperless operation.

'Zero' or 'NIL' staff involvement from Client's side free the employees for other management activities and improve productivity. Our dedicated relationship managers are always available with you to hold regular discussion on service enhancements and progress. Through our holistic approach with a range of service capabilities we build strong linkages between employee / corporate taxation and regulatory bodies.







## CZ-CAS: CONCEPTS CANDIDATURE AUTHENTICATING SYSTEM

Our CAS is designed with stringent procedures and guidelines to filter the right candidate. In these years our core competence in verification space has built trust. Our customized screening process works for entry level to competitive professional in-line with your hiring policy, budget and industry. We enforce appropriate HR strategies for back ground screening of academic qualifications and achievements, employment history verification and analysis, reference and residential proof verification, legal clearance.







## CZ-HRS: CONZEPTS HUMAN RESOURCE DEVELOPMENT SERVICES

Our CZ Human Resource Development Services associate with organizations aimed for rapid progress. To accelerate the organizations' growth we have unique spectrum of Human Resource modules.

Training modules includes soft skills, language, IT (java, etc.), science and engineering by our renowned faculty brings out the best irrespective of individual's knowledge and capacity level.

Starting from Corporate Communication enhancement to Organizational Behavior we offer regular and tailor-made programme which include company's culture, values, demands, functioning methodologies and performance parameters so as to enable the individuals to cultivate company values and adapt the Company within a short period. Meticulous multi-tasking skills make a broader perspective about the divisions existing within the organization for hassle free functioning. Our strength lies in educating the business aspects of workmanship. Let it be a jewelry showroom or a budding academic institution or a hospital our skill cum technology up-gradation modules are customized to fit the bill.





Our Clients



kadamba

Quantrium

Hubino



COLAN  
INFOTECH



CONGRUENT®  
... Benefits beyond Boundaries

**mobiveil**  
Investors in Innovation™





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